

PERSONAL DETAILS	Full Name			Registration / Enrollment No. (if any)		
	Date of Birth DD / MM / YYYY		Father's Name			Please attach here, two recent passport-sized photographs, one attested on the back and one on the front. Photocopies are not accepted.
	Residential Address					
	Residence Phone		Mobile Phone		E-mail	
	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Nationality		CNIC No.	
ACADEMIC DETAILS	Qualification			Graduation Year		
	College/ University/ Institute (please also include city and country name)			GPA/ Grade/ Percentage		
EMPLOYMENT DETAILS	Job Title		Organization		Department/ Section/ Branch	
	Work Address			Work Phone		Fax
FEE DETAILS	Mode of Payment <input type="checkbox"/> Deposit Slip	CNIC #		Drawn On Bank		Amount
	Town and City (Residence or Posting)			Preferred Examination Centre (please see the guidelines on reverse)		
GUIDELINES & CONSENT	<p>Please enclose the following with this application form</p> <ol style="list-style-type: none"> Attested copies of educational certificates Attested copy of CNIC/Photo Identity Deposit slip as an evidence of payment of registration fee <ul style="list-style-type: none"> Please provide complete residence/office address to ensure safe delivery of admit cards, result sheets and other correspondence. Please avoid sending any extra amount with the Registration Fee. Payments for books or preparatory classes to be made separately. Registration as IMFD Examinee is governed by the rules and regulations of IBP. 					
	Applicant's Signature		Applicant's Name			Date
FOR OFFICIAL USE ONLY	Registration Number		All spaces duly filled		All documents attested & in order	
	Remarks (if any)		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

<p>FILLING IN THE EXAM FORM</p>	<ul style="list-style-type: none"> Registration number or previous Enrolment No. is an identification which must be quoted in all correspondence with the IBP. The Institute cannot guarantee any prompt replies to letters from prospective examinees where the registration number has not been mentioned. Applicants not enrolled with the Institute shall have to fill the Registration Form for issuance of an registration number. Please provide complete residence/ office address to ensure safe delivery of admit cards, result sheets and other correspondence. Please make sure that your name and signature on the Examination Form corresponds with the respective fields of the Registration Form.
<p>EXAM CENTRE & ADMIT CARD</p>	<ul style="list-style-type: none"> Examination centres are not assigned until after all entries have been processed. However, examinations are usually held at all the provincial headquarters. Change of centre is only allowed in case of change in residence, change in employment, transfer or deputation on official duties to another place. Such applicants are required to contact the IBP office at least 21 days prior to the commencement of the examination, with a recommendation by their employer or a gazetted officer. Admit cards are generally dispatched a week before the commencement of examination. In case of non-receipt of admit card, candidates should contact the IBP Head office as soon as possible. Request for the issue of duplicate admit cards may only be considered on receipt of the candidate's application, along with two attested recent colour photographs and a copy of CNIC.
<p>EXAMINATION DAY GUIDELINES Please read carefully</p>	<ul style="list-style-type: none"> Candidates must bring their admit cards to every examination along with their original CNIC or some other form of government issued photo identity (e.g. passport) to prove the validity of their admit card. No candidate will be allowed to sit for the exam without presenting the admit card and a valid photo identity. Impersonation will result in expulsion from the entire examination, cancellation of examination in all courses and debarment from appearing in the subsequent ten examinations. All candidates must be present in the examination centre at least 30 minutes before the beginning of the examination. Candidates will not be allowed to enter the examination hall after the examination has commenced. Once all candidates have been seated, no candidate shall be allowed to leave the examination hall without express permission from an invigilator. Candidates are not allowed to bring bags, charts, tables, books, papers or any other reference material to the examination hall. All personal items must be stored in the designated area. NO MOBILE PHONES will be allowed in the exam hall. There will be no exceptions to this rule. You are advised not to bring your mobile phones to the exam hall as you will not be permitted entry. In the instance you are found with a mobile phone on your person, your paper will be cancelled. Candidates shall ONLY use a blue or black pen for writing answers. All answers shall be written in English language only. Non-compliance of these instructions will mean cancellation of the paper for the offending candidate. Candidates must ensure that the booklet provided to them is of the same course in which they intend to appear. Candidates must not write their names, roll numbers or other particulars in any part of their exam booklet. Disclosure of identity in any manner is not allowed and is liable to penalty resulting in cancellation of the paper for the offending candidate. A candidate who commits any violation of the rules governing examinations, is liable to be disqualified from the particular examination, to immediate expulsion from the examination room and to such further penalty as may be determined from the ISQ Handbook. <p>Please contact IBP if you require any further information regarding these guidelines or visit our website at www.ibp.org.pk .</p>

